Guidelines for Project Submission
MCA/BCA/BSC-IT/PGDCA

The following suggested guidelines must be followed in preparing the Final project Report:

Good quality white executive bond paper A4 size should be used for typing and duplication. Care should be taken to avoid smudging while duplicating the copies.

Page Specification :(Written paper and source code)

- Left margin - 1.0 inch

- Right margin- 0.75 inch

- Top margin 0.75 inch

- Bottom margin 0.75 inch

- Page numbers - All text pages as well as Program source code listing should be numbered at the bottom center of the pages.

- ✓ **Normal Body Text: Font Size**: 12, Times New Roman, Double Spacing, Justified. 6 point above and below para spacing

- ✓ **Paragraph Heading Font Size:** 16, Times New Roman, Underlined, Left Aligned. 12 point above & below spacing.

- ✓ **Paragraph Sub Heading Font Size:** 14, Times New Roman, Underlined, Left Aligned. 12 point above & below spacing.

- ✓ **Chapter Heading Font Size:** 20, Times New Roman, Centre Aligned, 30 point above and below spacing.

- ✓ **Coding Font size :** 10, Courier New, Normal

PROJECT PROPOSAL (SYNOPSIS) FORMAT

Project proposal should be prepared in **consultation with the guide.** It should clearly state the objectives and environment of the proposed project to be undertaken. Project synopsis may contain **15-20 pages** and sequence of contents strictly should be in the following order:

1) **Cover and Title page**
2) **Index**
3) **Introduction and objective of the project**
   - **Introduction**
   - **Objective**
   - **Study of existing system, if any.**
   - **Product Definition**
   - **Problem Statement**
4) **Project Plan**
   - **Team Structure**
   - **Development Schedule**
5) **Analysis**
   - **Feasibility Analysis**
   - **DFD 0 Level, 1 Level and 2 Level(If Required)**
   - **ER Diagram**
6) **H/W and S/W Requirement**
7) **Table and Structure / Data Structure**
8) **Number of Modules & Detail of Modules**
9) **Types of Reports (If Any)**
10) **Scope of future application**
11) **Bibliography/References**

Note: Synopsis must be submitted on time and must be in spiral binding.

SYNOPSIS
ON
REPORT TITLE

Department Of Computer Science
Microtek College of Management Technology
Murtazabad, Kerakat, Jaunpur (U.P)

Month, Year

Veer Bahadur Singh Purvanchal University, Jaunpur(U.P)

Under Esteemed Guidance Of
Guide Name

Submitted To: Submitted By:
Raj Kumar Singh(IT Co-Ordinator)   Name 1 (Roll Number)
Sabab Ali Khan(Asst. IT Co-Ordinator)   Name 2 (Roll Number)
                                            Name 3 (Roll Number)

MCA/BCA/BSC-IT PROJECT REPORT FORMAT

The Project should be prepared in consultation with the guide and may contain 150-200 pages (including coding). Project Report should strictly follow the points given below:

1) Cover and Title page + Inner Cover page

2) Index

3) Acknowledgement

4) Certificate of Originality

5) Introduction and objective of the project

- Introduction

- Objective

- Study of existing system, if any.

- Product Definition

- Problem Statement

6) System Analysis

  o Identification of Need
  o Preliminary Investigation

7) Feasibility Study

  o Technical Feasibility
  o Economic Feasibility
  o Operational Feasibility

9) Analysis

  o DFD 0 Level, 1- Level and 2 Level
  o ER Diagram
  o Table structure

10) S/W & H/W Requirement Specification

11) System Design- Screen Shots

14) Coding

15) Implementation and Maintenance

16) Testing (Testing techniques and Testing strategies)

17) Various types of Reports/Modules

18) Pert Chart/Gantt Chart (If Any)

19) Future scope of the project

20) Conclusion

21) Bibliography/References

Note: - The above is meant to serve as a guideline for preparation of your project report. You may add to, modify or omit some of the above-mentioned points depending upon their relevance to your project. You may also consult your internal guide for the same.

Note: Student must submit the project report in Hard binding otherwise Project Report will be rejected.

PROJECT

ON

REPORT TITLE

BY
NAME OF STUDENT

Course
ROLL NO

Department Of Computer Science
Microtek College of Management Technology
Murtazabad, Kerakat, Jaunpur (U.P)
Month, Year

Veer Bahadur Singh Purvanchal University
Jaunpur (U.P)

MAJOR/ MINOR PROJECT REPORT

ON

TITLE OF PROJECT

SUBMITTED IN PARTIAL FULFILLMENT FOR AWARD OF DEGREE

IN

BACHELOR OF COMPUTER APPLICATION

(BATCH 2015-2018)

BY
NAME OF STUDENT
ROLL NO

UNDER THE ESTEEMED GUIDANCE OF
NAME OF GUIDE

Department Of Computer Science
Microtek College of Management Technology
Murtazabad, Kerakat, Jaunpur (U.P)

Month, Year

Veer Bahadur Singh Purvanchal University Jaunpur

Certificate of Originality

I hereby declare that the Project entitled "**Title of the Project"** submitted to the Department of Information Technology, **Microtek College of Management & Technology** Kerakat, Jaunpur (U.P) in partial fulfillment for the award of the Degree of **BACHELOR IN COMPUTER APPLICATION** in session 2015-2018 is an authentic record of my own work carried out under the guidance of Dr./Ms./Mr.. and that the Project has not previously formed the basis for the award of any other degree.

Place:................   Signature of the candidate.

Date:.................   (Name of Student)

                                                    (Roll No.)

This is to certify that the above statement made by the candidate is correct to the best of my knowledge.

1. Signature of Internal guide   2. Signature of External Guide

    Name:……………………….   Name:……………………

    Designation:……………...........   Designation:.......................................

<u>Acknowledgement</u>

I am very grateful to my project guide Dr./Mr./Ms._____ for giving his valuable time and constructive guidance in preparing the Synopsis/Project.
It would not have been possible to complete this project in short period of time without his kind encouragement and valuable guidance.

Date: **Signature**
                                                                               Name of the Student